



Bernard A. Zuckerman Museum of Art
zuckerman.kennesaw.edu | 470-578-3223
zma@kennesaw.edu

Intern with the ZMA

The Bernard A. Zuckerman Museum of Art (ZMA) offers competitive internships for course credit to students who are currently enrolled as undergraduate or graduate students.

As an intern, you will gain practical, real world experience with the inner workings of a dynamic, contemporary art museum and collecting institution. Internships take on one of several specialized tracks at the ZMA.

- **Curatorial Internship:** Aid with exhibition research and development. Two internships are available each fall semester. Two are available during the fall and spring semesters each, and one is available during the summer semester.
- **Museum Education Internship:** Work on educational programming for the museum for K-12, college level, family, and/or adult audiences. One Museum Education Internship may be available per semester at the discretion of supervising staff.
- **Registration/ Collection Management Internship:** Assist with the management, care, and cataloguing of KSU's 6,000 piece collection, including the Southern Graphics Council International's print collection and archives. Two Registration/ Collection Management Internships may be available per semester at the discretion of supervising staff.
- **Special Projects Internship:** Occasionally the ZMA will announce an internship for a special project. Such internships may involve graphic design, market research, or public relations. Please join the ZMA email list to keep up with such calls.

To apply for an internship, please submit a resume, contact information for three references, and a letter of intent stating how the internship pertains to your career goals. Within the letter of intent specify which internship field you are interested in and why. Curatorial and Museum Education internship applicants are also required to submit a writing sample.

Applications will only be accepted during the specified application period:

Spring semester internship (January-May):

Application Period: September 1-14 during the previous fall semester
Interviews and Announcement of Accepted Interns: No later than October 31

Summer semester internship (June-August):

Application Period: February 15-28 during the previous spring semester
Interviews and Announcement of Accepted interns: No later than March 31



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Fall semester internship (August-December):

Application Period: March 15-31 during the previous spring semester

Interviews and Announcement of Accepted interns: No later than April 30

Students of Kennesaw State University are given preference, though applicants from any accredited college or university in the University System of Georgia are welcome to apply.

Checklist of Application Materials:

- Resume
- Contact information for 3 references
- Letter of intent stating internship field of interest and career goals
- Writing sample for Curatorial applicants
- Sample lesson plan or docent tour for Museum Education applicants

Application materials should be sent to zma@kennesaw.edu. Materials submitted outside of the specified application periods will not be retained.

Schedule

Student will work for 10 hours a week at the museum or on its behalf. Specific schedule is to be determined by the supervising museum staff and student.